

Wills and Succession for Paralegals

Paralegals or Legal Assistants play a vital role in legal offices supporting Lawyers with a range of tasks all of which requires an understanding and knowledge of the relevant laws which must be adhered to.



This course focuses on helping you learn vital knowledge to understand the procedures surrounding Wills and Succession legal practices. You'll study eight different sections which guide you step-by-step through topics such as the main elements of drafting a will, the roles and powers of personal representatives and the Inheritance Act.

One great benefit of this course is that it can be studied flexibly so you can choose where and how often you study. On completion of the course you'll get a Pitman Training certificate and have the option to go on and sit the NALP (National Association of Licensed Paralegals) Level 3 examination to gain an Award or Certificate in Paralegal Practice if desired.

For more information about our full range of Paralegal training courses, call one of our Course Advisors today.

Designed for

If you're looking to work as a Legal Assistant or Paralegal and want to put yourself in the most employable position possible, this is a great course.

It's suitable for beginner level students and there are no prerequisites required ahead of commencing your studies.

Objectives

This course aims to help you gain knowledge and understanding of the procedure and practice of Wills and Succession. By the end of the course you'll gain a Pitman Training certificate and have the opportunity to go on and gain a Level 3 qualification with NALP (The National Association of Licensed Paralegals) if required.

Course Content

There are eight sections within this course:

Section 1: The Formalities of a Valid Will in English Law

Section 2: The Main Elements of Drafting a Will

Section 3: The Legal Principles of Revocation or Alternation of a Will or Codicil

Section 4: Testamentary Dispositions

Section 5: Intestacy

Section 6: The Roles and Powers of Personal Representatives

Section 7: Grants of Representation

Section 8: The Inheritance (Provisions for Family and Dependents) Act 1975

Benefits

- **The flexibility and value of a self-study course designed to enable you to work at your own pace**
- **The opportunity to gain the widely recognised Pitman Training Certificate**

Please note that membership and exam fees will need to be paid for separately.

Course duration:

70 hours



Make sure this course is right for you - have a friendly chat with a Course Adviser, arrange to drop in to have a FREE taster or book a place...

City of London: 020 7256 6668 **Oxford Circus: 020 7580 1651**

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- ▶ Microsoft Skills
- ▶ MOS & ECDL
- ▶ Sage
- ▶ IT Professional
- ▶ Keyboard Skills
- ▶ Management Skills
- ▶ Secretarial & PA
- ▶ Administration
- ▶ Personal Development
- ▶ Shorthand
- ▶ Bookkeeping & Accounts