

Introduction to Law for Paralegals



The role of a Paralegal, or Legal Assistant, is not to be confused with that of a Legal Secretary. Paralegals need to hold a detailed understanding of the legal system and employers will usually look for relevant qualifications which reinforce the knowledge you hold.

The Introduction to Law for Paralegals training course is designed to help you learn about the legal system in England and Wales and the general legal principles of Contract and Tort Law. You'll learn about the law making process, the court structure and the roles of key legal personnel and methods of dispute resolution and how the role of a Paralegal fits in to law firms, private companies, local authorities etc.

All of our Paralegal training puts you in the ideal position to go on and gain an industry qualification from NALP (National Association of Licensed Paralegals) on successful completion. The course has the added benefit of being flexible to study. You can choose when and where you study and the training is self-paced so you go at your own speed and can re-cap any areas you feel you need to revisit during the training.

For full details of our range of paralegal training courses, contact a Course Advisor at your nearest centre.

Designed for

This course is suitable for anyone looking to gain employment as a Paralegal or Legal Assistant. You don't need to have any prior experience or knowledge of the legal industry prior to starting this course.

It would also be a good course for anyone working as a Legal Secretary who wants to progress their career to the next level.

Objectives

This course is designed to give you knowledge and understanding of the legal system and principles in England and Wales from the viewpoint of a Paralegal.

At the end of the training, you'll get a prestigious Pitman Training certificate and also be well placed to go on and take the relevant NALP (National Association of Licensed Paralegals) examinations to gain a Level 3 Certificate or Award in Paralegal Practice.

Course Content

There are five sections within this course:

Section 1: The Nature and Classification of Law

Section 2: The Law Making Process

Section 3: The General Principles of Contract Law

Section 4: The General Principles of the Tort of Negligence

Section 5: Methods of Alternate Dispute Resolution

Benefits

- The flexibility and value of a self-study course designed to enable you to work at your own pace
- The opportunity to gain the widely recognised Pitman Training Certificate

Please note that membership and exam fees will need to be paid for separately.

Course duration:

58 hours



Make sure this course is right for you - have a friendly chat with a Course Adviser, arrange to drop in to have a FREE taster or book a place...

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- ▶ MOS & ECDL
- ▶ Sage
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- ▶ Management Skills
- ▶ Secretarial & PA
- ▶ Administration
- ▶ Personal Development
- ▶ Shorthand
- ▶ Bookkeeping & Accounts